

# INTERNATIONAL FOUNDATION PROGRAMME

[www.simge.edu.sg](http://www.simge.edu.sg)

The programme is developed and awarded by University of London, UK



A Member of the SIM Group

# CONTENTS

**02**  
Welcome  
Messages

**10**  
International  
Foundation  
Programme

**04**  
SIM  
Group

**12**  
Through-train  
Pathways



**06**

Student  
Life

**17**

Application and  
Admission

**07**

Student Learning  
Centre

**08**

University  
of London



# WELCOME MESSAGES



Gain a **Global Edge at SIM GE** for the global workplace in the future economy

Welcome to SIM Global Education (SIM GE) – A global campus with over 10 top-ranking international universities from the UK, the US, Europe and Australia. As a premier institution of higher learning, we are a gateway to the world with a wide range of academic programmes to choose your ideal learning pathways from.

SIM GE is the global education arm of the Singapore Institute of Management (SIM Group) which was an initiative started in 1964 by the Economic Development Board to support Singapore's industrialisation. As one of the largest and leading private educational institutions in Singapore, we take pride in our reputation for quality academic standards and a vibrant student experience.

At SIM GE, we are committed to delivering a holistic education to empower individuals in their

respective fields and communities. We also aim to inspire passion in them to excel and to strive for bigger goals.

In today's fast-changing world, the ability to adapt and evolve will give you an edge. With our multicultural learning environment and diverse campus life, you will gain the skills, knowledge and insights you need to be career ready. These will enable you to gain a Global Edge as you make your mark in the global workplace of the future.

I invite you to come and be a member of our community, and discover how, like them, you can fulfil your aspirations by embarking on an exciting educational journey with us.

**Dr Lee Kwok Cheong**  
*Chief Executive Officer*  
SIM Global Education



Enjoy a  
**structured  
learning  
experience** with  
**academic focus**

Welcome to the International Foundation Programme (IFP) and to the University of London. You will find that studying for the IFP is both interesting and rewarding. The programme has been designed to provide you with the knowledge and skills necessary to progress to degree-level study. It will help you achieve high academic standards and acquire the intellectual curiosity you will need for your future. At SIM GE, the teaching team will guide you through your studies and provide a rich learning environment which is supported by the University of London IFP team and our online resources.

Successful IFP students can choose to continue their studies at SIM, with a guaranteed place on University of London degrees offered by SIM GE.

The IFP provides an ideal introduction to these degrees since the subjects taught and the skills learnt are carefully focused on helping you pursue further studies. It is also possible to complete the IFP and then choose to study overseas. Our students have successfully won places at some of the top universities in the UK, while others have taken up studies in Australia, Canada and the United States.

Whichever pathway you choose, we wish you well in your studies.

SIM GE students have been offered admission into LSE, Birkbeck, Birmingham, Durham, Edinburgh, KCL and Leeds in the UK and University of Melbourne in Australia.

**Lynne Roberts**

*Head of International Foundation Programme (IFP)*  
University of London

# SIM GROUP



## **SIM Global Education** **A leading private education institution**

SIM Global Education is the global education arm of the Singapore Institute of Management (SIM Group). Founded in 1964 on the initiative of the Economic Development Board to support Singapore's industrialisation, the SIM Group also offers its educational and training services through three other brands: SIM International Academy (SIM IA), SIM Professional Development (SIM PD) and Platform E.

SIM Global Education (SIM GE) offers quality overseas academic programmes awarded by top-ranking and reputable universities. SIM GE's approach towards a holistic education is to develop students with a global edge for the global workplace with ability and adaptability for employability in the future economy. With over 150,000 alumni and about 19,000 students from over 40 countries, SIM GE is a leading private education institution in Singapore.

THE  
GLOBAL  
EDGE

ABILITY

ADAPTABILITY

EMPLOYABILITY

40  
COUNTRIES

150,000  
ALUMNI

Over 10  
international  
universities,  
1 global  
campus



Scan  
for Virtual  
Campus Tour



## Why Study at SIM GE?

### ▲ AWARD-WINNING INSTITUTION

Top 3 Best Private Institute for eight consecutive years in the annual AsiaOne People's Choice Awards.

### ▲ BOOST EMPLOYABILITY

82.7% of graduates found jobs within 6 months of completing their Bachelor studies.

*Source: SIM GE Graduate Employment Survey 2016/2017*

### ▲ THROUGH-TRAIN PATHWAY

Over 80 full-time and part-time academic programmes through over 10 partner universities at diploma, undergraduate and postgraduate levels.

### ▲ GLOBAL PERSPECTIVES & INSIGHTS

Exposure to diverse cultures and a global network of faculty and peers bring broader perspectives to learning.

### ▲ STUDENT-CENTRIC CAMPUS

Wi-Fi enabled campus with comprehensive facilities for students' academic and recreation needs.

### ▲ VIBRANT STUDENT LIFE

Participate in over 70 student clubs with year-round activities in arts, culture and sports.

### ▲ DEDICATED STUDENT SUPPORT

Support services include academic support at Student Learning Centre, a dedicated Student Services Centre, Student Wellness Centre, and initiatives such as financial assistance schemes and counselling services.

### ▲ BOND-FREE SCHOLARSHIP & BURSARY

Scholarships are available to students who excel in academics, sports or arts.

### ▲ NETWORK FOR SUCCESS

A multitude of learning resources and networking events for students and graduates offered through SIM GE platforms and SIM Membership.

### ▲ ALUMNI ENGAGEMENT

Stay connected even after graduation – benefit from events organised by SIM GE Alumni Office or volunteer your time through mentorship initiatives.

# STUDENT LIFE

## Project 1095

Ability » Adaptability » Employability

**24**  
hours in 1 day...

**365**  
days in 1 year...

**1095**  
days in 3 years...

**Seize the now.**

Make the most of your time in SIM GE.

### CAREER DEVELOPMENT

Raise your employability quotient through industry internships or career-readiness initiatives like the Talent Development Programme, Career Chapters and Mentorship Programme offered by Career Connect.

### GLOBAL LEARNING

Gain international exposure through overseas academic exchange programmes, study trips and workshops.

### STUDENT DEVELOPMENT

Sharpen your leadership and social skills or pursue your passion in the arts and sports with more than 70 student councils and clubs available.

### STUDENT CARE

Boost your overall well-being through healthy living and wellness programmes, or learn more from peer mentors at our dedicated Student Wellness Centre.



*Grooming achievers outside the classroom*



*Global exposure and learning opportunities*



*Career fair offering internships and jobs*



# STUDENT LEARNING CENTRE



**The Student Learning Centre (SLC)** is a one-stop centre for student academic support. Boost your academic performance with our SLC resources.

## **PEER-ASSISTED LEARNING (PAL)**

A student-to-student support network that provides academic assistance for selected modules.

## **WORKSHOP SERIES**

Attend complimentary workshops on academic writing, study skills and personal effectiveness to hone effective learning skills.

## **PROFESSIONAL SKILLS**

Develop professional skills that are highly valued by employers through well-structured training programmes.

## **CONSULTATION SERVICES**

Work with our advisors to improve your skills in written and oral presentation.



*Peer-Assisted Learning (PAL) in session*



*Digital Literacy Workshop*



*The Talking Point Programme*



# UNIVERSITY OF LONDON



A degree from the University of London is a mark of excellence, respected by employers and universities worldwide. This is because the University of London is one of the world's leading universities, internationally recognised for its high academic standards. This reputation is based on the outstanding teaching and research of its 18 world-class Member Institutions and 9 specialist institutes.

Since 1858, University of London degrees have been accessible to students all over the world.

In 2013, the University of London launched its International Foundation Programme, a challenging and inspiring programme designed to provide students with the skills and knowledge to prepare them for rigorous undergraduate study. This is a taught programme that must be studied at an approved institution.

On successful completion of your studies you will be awarded a University of London International Foundation Certificate.

The International Foundation Programme provides guaranteed entry to a range of undergraduate degrees offered via the University of London, including degrees in Economics, Management, Finance and Social Sciences. Furthermore, many of the UK's most prestigious Universities will accept successful completion of the International Foundation Programme as meeting their entry requirements and will consider applications from students who have this qualification.

For more information on the International Foundation Programme, visit:  
[london.ac.uk/courses/international-foundation-programme](http://london.ac.uk/courses/international-foundation-programme)





Over **50,000**  
University of London  
**students worldwide**

## SIM and University of London

- ▲ 30 years of successful relationship
- ▲ SIM GE is UOL's largest Affiliate Centre in the world with 7,500 students
- ▲ The awarding of Affiliate Centre status by UOL is a reflection of SIM's sustained commitment to high standards in respect of the teaching, support and administration
- ▲ The effectiveness of SIM GE's teaching methods are reflected by the consistently high number of top graduates, with over 1,400 graduates with First Class Honours to-date
- ▲ SIM-UOL graduates are highly sought after by top employers in the local and global job market for their versatility and leadership skills
- ▲ Between 2010 and 2017, 140 SIM-UOL alumni have progressed to postgraduate studies in the UK
- ▲ Launched in April 2017, the UOL-SIM GE Regional Centre is based at the SIM Headquarters in Singapore and supports students at SIM and the region

“Our challenging and inspiring programmes equip students for a wide range of professions. More than this, our programmes are designed to help students develop the capacity to solve complex problems, to critically evaluate alternative approaches and to perform well under pressure.”

### **Dr Mary Stiasny OBE**

Pro Vice-Chancellor and Chief Executive  
of the University of London



# INTERNATIONAL FOUNDATION PROGRAMME



## Objectives

The year-long International Foundation Programme (IFP) equips you with the skills and knowledge required for undergraduate study with a structured learning experience with academic focus. The programme is offered to students with a high school education but without the GCE 'A' level qualification or its equivalent. IFP studies therefore prepare students for entry into university degree programmes. These subjects, not taught in most high schools, develop a strong academic foundation for students entering university to pursue business, management, financial and related courses.

Upon successful completion of the IFP, graduates will be deemed as meeting the admission requirements for entry into the University of London's Economics, Management, Finance and Social Sciences (EMFSS), Computing (CIS/CC) undergraduate degree

programmes also taught at SIM GE. It also gains entry to the UOL undergraduate Laws programme. Progression into these Bachelor's degree programmes is automatic and assumed.

## Duration and Intake

Programme Duration	Intakes
1 Year Full-time	May, August

## Modules

- Foundation Course: Mathematics and Statistics
- Foundation Course: Economics
- Foundation Course: International Relations
- Foundation Course: Social Psychology

**NOTE:**  
*In addition to the core curriculum from University of London, SIM GE will provide students with additional compulsory classes in Academic Study Skills. These classes are complimentary, and will help students improve their fluency and develop greater accuracy in their written skills.*

## Mode of Delivery

Classroom learning comprising:

- Activities
- Exercises
- Case studies
- Lectures
- Online self-study
- Tutorials
- Workshops

Each lesson is typically 2 hours for lectures and tutorials; 2 to 3 hours for workshops.

## Assessment

- Assignments / Projects
- Written Exams
- Continuous Assessments such as:
  - Class participation
  - Essays
  - Tutorial exercises

The IFP exams are held in end April each year. A supplementary exam, if invited to attend, is held in early July.



Scan to hear more from graduates

**Candidature Period:** 1 to 3 years  
There will not be any refund or recourse should the student fail to complete the programme within the candidature period.

**Minimum Class Size:** 20  
In the event that the class cannot commence due to low take-up rate, applicants will be informed within one month before programme commencement.

**Certification**  
An official result transcript and a University of London International Foundation Certificate will be issued to students who successfully pass all modules.

**Admission Criteria**  
**Academic requirement**

- Minimum 4 GCE 'O' Level passes (Grade 1 - 6)
- Other qualifications will be assessed based on its equivalence to GCE 'O' Level examinations

- International Baccalaureate (IB)
  - IB Certificate: 4 subjects passed at grade 3 or better (Standard/ Higher Level)
  - Meets the English requirement if subjects are taught in English at IB Level
- IB Middle Years Programme (MYP): 4 subjects passed at grade 4 or better
- English at grade 4 or better at MYP Level meets the English requirement

Please refer to SIM GE website for the list of international qualifications that may also satisfy the academic requirement.

**English Language requirement**

- GCE 'O' Level credit pass (Grade 1 to 6) in English (as a first language)

Please refer to SIM GE website for the full details of English Language Proficiency requirements.

**Age requirement**

- Aged 17 or above before 31 December in the year of registration

**Programme Fees**

<b>SIM programme fees</b>	S\$12,100
<b>UOL fees</b>	£1,900
<b>Local exam centre fees</b>	S\$380
<b>Estimated overall fees</b>	S\$15,900

*UOL fees consist of registration and examination fees. The local exam centre fees are payable to the RELC Examinations Bureau. All fees are subject to annual review and these institutions and examination bodies reserve the right to amend previously announced fees.*

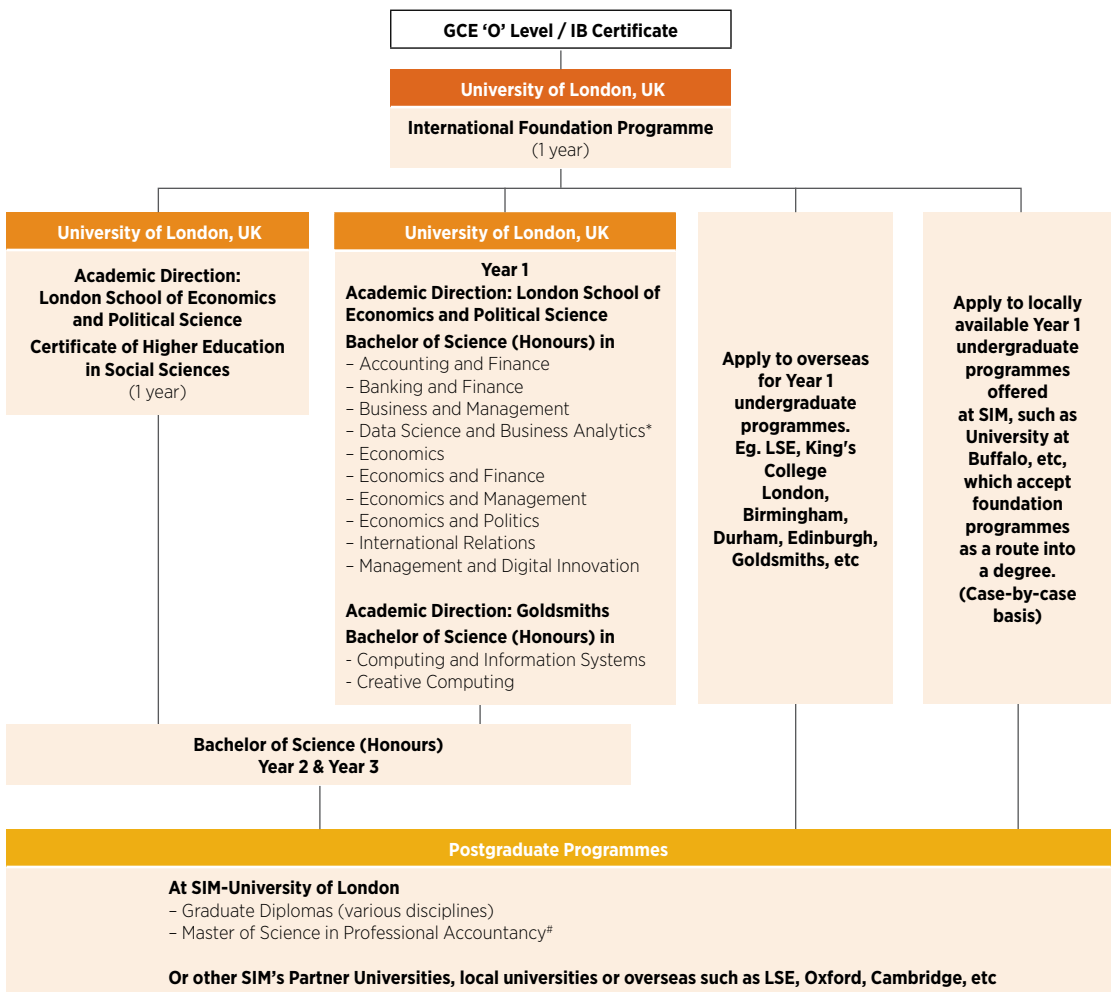
*Fees in SGD are inclusive of prevailing GST and payable prior to the commencement of each academic year. Fees do not include textbooks. Please refer to SIM GE website for the latest fees.*

# THROUGH-TRAIN PATHWAYS

## From Foundation to Undergraduate and Postgraduate Programmes

Graduates of the University of London International Foundation Programme are qualified for the respective programmes, which are also available at SIM GE.

The programmes listed are developed and awarded by the respective awarding institution as indicated.



\*Candidates who apply for the Bachelor of Science (Honours) in Data Science and Business Analytics must achieve a Merit for Mathematics and Statistics in the IFP.

#For ACCA student members and ACCA affiliates/members only.

“We chanced upon the IFP at SIM and found out that they could provide a more university-focused curriculum, which could prepare our daughter for direct admission to universities in the UK and the US. I would recommend this course to other parents whose children are more suited to learn by going through an unconventional pathway such as the IFP.” (2017)

**Mr & Mrs Liew**

Parents of IFP Graduate, Linden Liew

**Undergraduate Programmes**

Academic direction for the programmes are provided by University of London’s Member Institutions - London School of Economics and Political Science (LSE) or Goldsmiths. The academics at these Member Institutions develop the syllabus and are responsible for the assessment of students. On successful completion of the programme, students will be awarded a University of London degree and the certificate will include the name of the Member Institution that conducted the examinations.

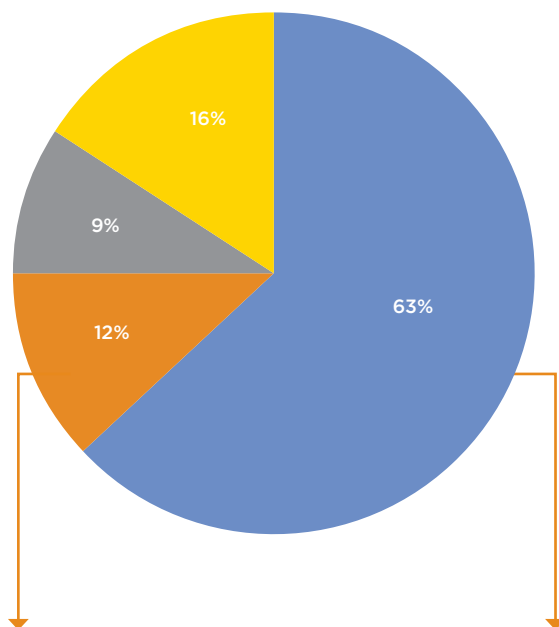
**Postgraduate Programmes**

The Graduate Diplomas are for those who wish to acquire and demonstrate knowledge in a particular field; or those who wish to undertake postgraduate work and whose first degree is in an unrelated field. Academic direction for the Graduate Diplomas is provided by the LSE.

The Master of Science in Professional Accountancy is for those who wish to advance their accounting or finance career while attaining the ACCA professional accountancy qualification at the same time. Academic direction is provided by UCL School of Management.

*Please visit SIM GE website for more information on the UOL undergraduate and postgraduate programmes.*

**IFP Graduates’ Progression**



**Overseas universities such as:**

- London School of Economics and Political Science, UK
- University of Leeds, UK
- KU Leuven, Belgium
- Les Roches International School of Hotel Management, Switzerland
- University of Melbourne, Australia
- University of Auckland, New Zealand

**UOL undergraduates:**

- BSc (Hons) in Accounting and Finance
- BSc (Hons) in Banking and Finance
- BSc (Hons) in Business and Management
- BSc (Hons) in Computing and Information Systems
- BSc (Hons) in Economics and Politics
- BSc (Hons) in International Relations
- Certificate of Higher Education in Social Sciences

*BSc = Bachelor of Science*

- SIM-UOL
- Overseas Universities
- SIM In-house Programmes
- National Service

Those who are in National Service may also continue at SIM after they complete their term of service.



Faculty meeting with Chris New of University of London

“The students who join us have diverse educational backgrounds. Together with our dedicated lecturers, they work hard and end up enjoying the challenge of a rigorous syllabus. Of course, they also have fun engaging in holistic campus activities. I am immensely proud of them.” (2017)

**Dr Zhang Jianlin, PhD (NUS), MSc (LSE), BSc (Lon)**  
Head of Programme  
SIM Global Education

“The IFP has given me valuable insights into subjects such as Economics and International Relations. These modules have prepared me well for my undergraduate studies.” (2018)

**Muhammad Azhar Bin Mohaned Iqbal**  
Graduate, IFP with Distinction

Azhar will be pursuing BA Politics and Social Policy at the University of Leeds, UK in 2018



“The IFP programme offered me a wide variety of choices of undergraduate study. I could choose to continue my study at SIM or study in universities in the UK, Australia, etc. I was offered admission to Birmingham, Durham and Birkbeck. In the end, I chose University of Auckland in New Zealand.” (2017)

**Sun Jiawei**  
Graduate, IFP with Merit

Student, BA Politics and International Relations,  
University of Auckland, New Zealand







“The IFP experience has prepared me for further studies and the real world.” (2017)

**Kirsten Chua**

Graduate, IFP with Distinction

Student, BSc Management,  
London School of Economics and  
Political Science, UK

“I love the vibrant student culture at SIM; there is always something new on campus for everyone to participate and enjoy. The facilities at SIM are more than adequate to meet my needs.” (2017)

**Tan Jin Ming**

Graduate, IFP with Merit

Student, BSc (Hons) in Computing and  
Information Systems



“Not only does this programme give me an edge to meet people of different cultures and races, I also study in a conducive learning environment.” (2017)

**Linden Liew**

Graduate, IFP with Merit

Student, BSc (Hons) in Banking and Finance



University of London is a **leading university**, internationally recognised for its **high academic standards**



# APPLICATION AND ADMISSION

## How to Apply

Visit [www.simge.edu.sg/ge/how-to-apply](http://www.simge.edu.sg/ge/how-to-apply) for the application process, list of required supporting documents, documents verification process and more information.

For an international applicant applying to a full-time programme, you must submit an online Student's Pass (STP) application form. Your Student's Pass application is subjected to approval of the Singapore Immigration & Checkpoints Authority (ICA).

## Application Fees

An application fee is payable for each application form that is submitted. This fee (inclusive of the prevailing GST) is non-refundable and non-transferable. The fee will be fully refunded only if the intake does not commence. Unpaid applications will not be processed.

Payment Mode: MasterCard/Visa credit cards or eNETS

Application Fees	Local applicants	International applicants
	S\$96.30	S\$321.00*

*\*This does not include all fees related to Student's Pass application.*

## Private Education Act

Under the Private Education Act, legislated in December 2009, a Council for Private Education was set up to regulate the private education industry in Singapore. From 03 October 2016, the Council for Private Education became part of a new statutory board - SkillsFuture Singapore (SSG). Under the new structure, the SSG Board appointed the Committee for Private Education (CPE) to carry out its functions and powers relating to private education under the Private Education Act.

All Private Education Institutions (PEIs) are required to comply with the regulations under the Act in order to continue operations.

Following are the requirements which Singapore Institute of Management Pte Ltd (SIM PL) has put in place:

## PEI-Student Contract

CPE, in aiming to enhance the confidence of students and their parents in the quality of education in Singapore, has stipulated that all PEIs must sign a PEI-Student Contract with students. The contract sets out the terms and conditions governing the relationship between the student and PEI. SIM PL will honour all terms and conditions in the contract and in all communication materials.

Students may request for a copy of the PEI-Student Contract from SIM PL or view it on the CPE website ([www.cpe.gov.sg](http://www.cpe.gov.sg)).

## Cooling-Off Period

There will be a cooling-off period of 7 working days after signing the PEI-Student Contract. Students have the right to cancel the contract within the 7 working days and be refunded the highest percentage of the fees already paid if the students submit written notice of withdrawal to SIM PL within the cooling off period (refer to Clause 2.3 of PEI-Student Contract). After the cooling-off period, SIM PL's refund policy will apply.

## Fee Protection Scheme

SIM PL adopts a mandatory Fee Protection Scheme (FPS) to protect the paid fees of both local and international students. The FPS serves to protect the student's fees in the event that the PEI is unable to continue operations due to insolvency, and/or regulatory closure. In addition, the FPS protects the student if the PEI fails to pay penalties or return fees to the student arising from judgments made against it by the Singapore courts.

SIM PL has appointed Etiqa Insurance Pte. Ltd and Lonpac Insurance Bhd as our FPS insurance providers. Under the FPS insurance scheme, students' fees will be insured by the FPS insurance provider pre-assigned by SIM PL. In case of events as stated above, students will be able to claim their paid fees from the respective FPS insurance provider.

More details of the FPS can also be found in the FPS Instruction Manual, available at [www.cpe.gov.sg](http://www.cpe.gov.sg).

## Medical Insurance

SIM PL has in place a group medical insurance scheme for all its students. This medical insurance scheme will have a minimum coverage as follows: an annual coverage limit of S\$20,000 per student, covers up to B2 ward in government and restructured hospitals and provides for 24 hours coverage in Singapore and overseas (if student is involved in SIM PL-related activities) throughout the course duration.

For more information on medical insurance, visit: [www.simge.edu.sg/ge/medicalinsurance](http://www.simge.edu.sg/ge/medicalinsurance).

## Refund, Course Transfer, Leave of Absence and Withdrawal Policies

For refund, course transfer, leave of absence and withdrawal policies, please refer to [www.simge.edu.sg/ge/refund](http://www.simge.edu.sg/ge/refund).

## Confidentiality

SIM PL is committed to maintaining the confidentiality of the student's personal information and undertakes not to divulge any of the student's personal information to any third party without the prior written consent of the student SUBJECT TO the obligation of SIM PL to disclose to any Singapore government authority any information relating to the student in compliance with the law and/or to the organisation conferring/awarding the qualification.

**[www.simge.edu.sg](http://www.simge.edu.sg)**

**Singapore Institute of Management Pte Ltd**

461 Clementi Road

Singapore 599491

Tel: +65 6248 9746

Fax: +65 6462 9411

Email: [study@sim.edu.sg](mailto:study@sim.edu.sg)

E-newsletters Subscription: [www.simge.edu.sg/ge/enews](http://www.simge.edu.sg/ge/enews)

**Photo Credits**

Pages 3, 8, 9 & 16: Photos courtesy of University of London, UK

This brochure contains key information, accurate as at time of print on 10 May 2018. For the most updated and complete corporate and programme information, refer to our website at [www.simge.edu.sg](http://www.simge.edu.sg). SIM and University of London reserve the right to change the information, including fees, herein at any time.



[facebook.simge.edu.sg](https://facebook.simge.edu.sg)



[youtube.simge.edu.sg](https://youtube.simge.edu.sg)



[instagram.simge.edu.sg](https://instagram.simge.edu.sg)



[linkedin.simge.edu.sg](https://linkedin.simge.edu.sg)



Cert No.: EDU-2-2004  
Validity: 20/05/2018 – 19/05/2022

Singapore Institute of Management Pte Ltd  
CPE Registration Number: 199607747H  
Period of Registration: 20 May 2018 – 19 May 2022